Proquest Central: how to use Proquest Central to find Literary Criticism

1. ProQuest Central: How to use ProQuest Central to find literary criticism
2. To get to ProQuest Central you need to go to the library homepage located at http://library.campbell.edu. On the homepage, click on the tab that says Databases.
3. In the Database Name box, type in the name of the database that you would like to use, in this case we are going to be typing in ProQuest Central (you don't have to worry about capitalization.)
4.
5. When you finish typing in the name of the database, click on the magnifying glass icon.
6. This will take you to a screen that shows the name of the database, and a brief description of what the database does.   Click on the orange text that says ProQuest Central.
7. This will take you to the ProQuest Central home screen. What you want to do is click on the ProQuest logo at the top left hand corner of the screen.
8. This will take you to a screen showing the various subject areas that this database covers. Click on the Literature and Language box.
9. This will take us to the basic search screen.
10. Click on the Advanced Search link above the search box.
11. This takes us to the Advanced Search screen.
12. In the top search box type in the name of the author of the work you are looking for criticism on. As an example we are looking for criticism on Edgar Allan Poe's The Tell-Tale Heart.
13.
14.
15. In the next box down, type in the name of the work that you would like to find criticism on, in this case we are doing "tell-tale heart". Since the title is a phrase, we are putting the title in quotation marks to tell the database that we would like to find that exact phrase.
16. If you have additional terms that you would like to search, you can click on the Add a row link.
17.
18. We would like to find information on symbolism in this short story so we are going to be searching for symbol*. The * is a truncation character that this database recognizes. This tells the database to look for all words with the base symbol and add one or more characters to the end of the word. This means that the database will be searching for symbols, symbolic, symbolizing and other words with symbol as a root.
19.
20. If you scroll down on the screen there are some limits that we can set.
21. We can set a limit for Peer reviewed journals by clicking on the peer reviewed box.
22. We can limit ourselves to Articles by going to the Document type and selecting Article.
23.
24. We can go to the Language box and select the language(s) that we want the articles to be in.
25. In this case we are going to select English.
26. When we have finished setting limits we can click on the Search button and start our search.
27. We've found 45 articles.
28. If an article looks interesting we can click on the Preview link,

29. and get an abstract of the article.
30. If we decide that we want to read the article, we can get to it by clicking on the title link.
31. This takes us to the article. At the bottom of the screen there is an HTML version of the article.
32. If we'd like to see a PDF version of the article, we can get to it by clicking on the Full text – PDF tab.
33.
34.
35.
36. On the right side of the page there is a box that gives us several tools. If we'd like to see how to cite the article, we can click on the cite link.
37. This shows us how to cite the article. The default is APA style. To change the style, click on the drop down menu button.
38. This will give us a listing of the various styles that ProQuest can show us, we can scroll down and find MLA.
39. We want to select MLA 8.
40. Click on the change button,
41. and the style changes to the selected style, in this case MLA 8.
42. If you click on the Email link,
43. this takes you to a form that you can fill out to get the article emailed to you.
44.
45.
46.
47. To get back to the results, click on the Back to results link.
48.